



## Affidavit of Notification

### Louisville Metro Planning & Design Services

Once complete, please bring to Planning and Design Services, 444 South 5<sup>th</sup> Street, Suite 300.  
For more information, call (502) 574-6230 or visit <http://www.louisvilleky.gov/PlanningDesign>.

Case Number: \_\_\_\_\_

Primary Project Address: \_\_\_\_\_

Primary Parcel ID: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

I confirm that, as required for the case noted above, the attached notice was mailed to the following on:

\_\_\_\_\_ (mail date)

The notice was sent to (please check all that apply)\*:

- ☐ All parties required by Kentucky Revised Statutes, the Land Development Code\*\*, the Louisville Metro Code of Ordinances, and the policies of the Planning Commission and Board of Zoning Adjustments
- ☐ The PDS case manager assigned to the case

This notification was completed using the records of the Jefferson County Property Valuation Administrator to determine the addresses of the recipients described above. The records of Planning and Design Services were relied on to determine the identity of the neighborhood groups who are registered to receive notice of development applications as a courtesy through the Neighborhood Notification Program.

\_\_\_\_\_  
Applicant/Representative Signature

\_\_\_\_\_  
Date

\* For a list of required parties, please see application checklist or contact your case manager

\*\* All versions of the Land Development Code and Development Code as adopted by Municipalities within Louisville Metro